PURDUE UNIVERSITY | College of Veterinary Medicine

Spring 2026 version

Small Animal Nursing Mentorship I

VM 20500

Criteria Logbook

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Clinical Mentorship Tasks

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3. Restrain a dog in lateral recumbency for saphenous venipuncture†
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17. Administer oral tablet or capsule (dog and cat) †
18. Administer oral liquid (dog or cat) †
19. Administer eye drops and ointment†
20. Administer ear medication (dog and cat) †
21. Administer subcutaneous injection (dog and cat) ††
22. Administer intramuscular injection (dog and cat) ††
23. Perform cephalic venipuncture sample collection (dog and cat) ††
24. Administer intravenous cephalic injection to a dog††
25. Administer intravenous injection to a cat††
26. Trim toenails (dog and cat) †
27. Clean ears (dog and cat) †
28. Express anal sacs†
29. Bathe a dog or cat†
30. Collect free catch urine sample
31. Obtain a history
32. Recording patient treatments and data in a hospital record

ALL SKILLS MUST BE DEMONSTRATED ON LIVE ANIMALS. Models or cadavers are not acceptable.

All tasks must be performed INSIDE OF YOUR FACILITY! These tasks are not allowed to be completed within your home.

Student Information

Contact Information

Questions regarding the overall Clinical Mentorship process should be directed to-

Jennifer Smith, BS, RVT, LATG

Clinical Mentorship Coordinator

jpope@purdue.edu

Questions regarding this mentorship (tasks, due dates, etc.) should be directed to the instructor for this mentorship course.

Animal Use Guidelines

The student shall abide by the following guidelines when performing mentorship tasks:

1. All animals used for demonstration of mentorship skills must be appropriately restrained by another person, for the safety of the patient and the student.
2. A mentorship task may be performed only once on a single animal.
3. A student may perform a maximum of ten (10) minimally invasive tasks (denoted by one dagger symbol) (†) on a single animal within a 24-hour period.
4. A student may perform a maximum of three (3) moderately invasive tasks (denoted by two dagger symbols) (††) on a single animal within a 24-hour period.
5. When combining tasks, a student may perform a maximum of five (5) minimally and three (3) moderately invasive tasks on a single animal within a 24-hour period.
6. Tasks denoted with no dagger symbols do not involve live animal use.

For example, a student might perform the following tasks on an animal in a single day-

- Restrain a dog in sternal recumbency†
- Restrain a dog in lateral recumbency†
- Restrain a dog for cephalic venipuncture†
- Restrain a dog for saphenous venipuncture†
- Restrain a dog for jugular venipuncture†
- Administer subcutaneous injection††
- Administer intramuscular injection††
- Intravenous cephalic injection – canine††

Failure to comply with the Animal Use Guidelines may result in failure of the Clinical Mentorship.

Ensuring the welfare and safety of animals during handling and restraint is paramount. Proper techniques must be employed to minimize stress and prevent injury. This involves understanding the normal behavior of the animal, using humane methods, and applying the least amount of restraint necessary to achieve the desired outcome. Training in these techniques is essential for all personnel involved in animal care. The use of physical, mechanical, or pharmaceutical restraints should be carefully considered and monitored to ensure they are appropriate and effective.

With this in mind, the student is expected to utilize Fear Free® techniques for animal handling and restraint, as well as ensure that all patients are handled and restrained appropriately when they perform skills. Failure to do so will result in consequences ranging from loss of points or repeating the task, up to failure of the course and / or dismissal from the program.

By adhering to these principles, we can promote the health and well-being of animals while ensuring a safe environment for both patients and veterinary personnel.

Selecting the Clinical Mentorship Site – Facility Requirements

You must visit the Clinical Mentorship Site and determine if the following supplies and equipment are readily available to you for use during your Clinical Mentorship. The mentorship supervisor will verify the availability of required items by completing the Mentorship and Facility Requirement Agreement.

The veterinary care facility must be equipped with the following equipment:

- Stethoscope
- Rectal thermometer
- Nylon or leather dog muzzles
- Cat muzzles
- Nail trimmers / hemostatic agent
- Canine restraint/catch pole
- Diff-Quik stain set
- Elizabethan collars

In addition, the following disposable items must be available:

- Cloth towels
- Examination gloves
- 3cc syringes and needles
- 4x4 or 2x2 gauze sponges
- Eye drop medication
- KY Jelly or similar lubricant
- Eye ointment medication
- Shampoo
- Sterile saline or LRS for parenteral administration
- Hair brushes
- Cotton-tipped applicators
- Microscope slides
- Cotton balls
- Mineral oil
- Oral tablet and liquid medication
- Ear cleaning solution +/- medication

Introduction to Essential Tasks and Criteria

Before starting each task-

1. Read the Goal, Description, Criteria, and Materials to be Submitted for Evaluation and Verification. Understand what is expected for each task.
2. Make sure that all equipment and supplies needed to complete the task are available. Pay particular attention to the details of what needs to be documented and submitted.
3. Make sure to obtain appropriate permissions where necessary. Please inform the facility's owner/manager of activities. A good relationship with the veterinarian in charge is key to having a positive Clinical Mentorship experience.

After performing each task-

1. Label all items submitted so that the materials submitted for evaluation and validation at Purdue are identified as the student's submission. ***No edited versions of the Task Verification Form (TVF) will be accepted. All submissions must be original and unaltered.***
2. Label all videos posted to Brightspace with the task number.
3. Submit materials by the deadlines listed in the course syllabus

Introduction to Special Projects

Certain mentorships will have required projects to complete in addition to the required tasks. Written projects should be typed, and checked for correct grammar and spelling. Photos should be embedded into the related written documents.

Before starting each project-

1. Read through the project in its entirety. This will give you a description of the project and what is needed to complete it successfully.
2. Determine what materials, if any, need to be submitted for completion of the project.
3. Most projects will come with a list of questions/points that need to be addressed and included in the written document.
4. If video is required for a project, it should be noted on the videotape verbally that this is for the project and not another required task. Some projects may require a verbal narration of a student doing something. Each individual project will define if that is a necessary requirement for that project.

1. VIDEO VERIFICATION OF REQUIRED EQUIPMENT AND SUPPLIES

Goal: Ensure that the student will have access to all equipment and supplies necessary to complete the skills in this course.

Description: The student will provide a narrated video showing equipment and supplies specific to this mentorship, to verify that required items are available to them and adequate for completion of tasks in their facility.

Criteria:

- The student showed their face clearly and introduced themselves.
- The student showed and introduced the supervising mentor.
- The student walked through the facility and showed the following clearly:
    - VTDL-provided sign informing clients that students may be involved in patient care (it should be displayed in an area that is visible to clients). **(CRITICAL)**
    - Leather, nylon or cage dog muzzles
    - Cat muzzles
    - Canine catch/restraint pole
    - Elizabethan collar
- The student provided live narration throughout the task

1. VIDEO VERIFICATION OF REQUIRED EQUIPMENT AND SUPPLIES (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: No

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Video Verification of Required Equipment and Supplies, signed by the Clinical Mentorship supervisor.
2. One video showing the student as they introduced themselves and walked through the facility, showing the listed items clearly. The student narrated the video live as they showed items.

Student Name: _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student will have access to the items shown for tasks in this course.

Signature of Clinical Mentorship Supervisor: _____

2. REMOVE DOG FROM CAGE AND RESTRAIN IN STERNAL RECUMBENCY FOR CEPAHLIC VENIPUNCTURE, THEN ENGAGE †

Goal: Appropriately remove a dog from its cage and adequately restrain it in sternal recumbency so that cephalic venipuncture may be successfully performed without injury to either the patient or veterinary personnel, then return it to its cage.

Description: The student will remove a dog from its cage appropriately, close the cage, position the dog in sternal recumbency, restrain while a veterinarian or credentialed veterinary technician withdraws blood from the cephalic vein, and return the dog to its cage appropriately.

Note: Venipuncture must actually be performed.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student opened the cage door quietly so as not to startle the animal, and removed the animal from the cage, maintaining control of the animal and preventing injury to the animal or personnel **(CRITICAL)**
- The student closed the cage door
- The student properly positioned the dog in sternal recumbency
- The student was able to restrain the animal if it struggled **(CRITICAL)**
- The student properly positioned their hand and arm around neck and head to control the head and prevent personnel from being bitten or injured **(CRITICAL)**
- The student properly positioned their hand, arm, and body to keep the body of the animal properly immobilized to prevent personnel from being injured **(CRITICAL)**
- The student was able to apply a tourniquet or compress the vein in order to raise the vein so that the venipuncture could be done successfully.
- The student released the tourniquet or removed the compression on the vein to prevent excessive bleeding after completion of the venipuncture.
- The student applied pressure to the venipuncture site to prevent bleeding from the site.
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal **(CRITICAL)**
- The student placed the animal into the cage and closed the door quietly and without the patient escaping.
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

2. REMOVE DOG FROM CAGE AND RESTRAIN IN STERNAL RECUMBENCY FOR CEPAHLIC VENIPUNCTURE, THEN ENGAGE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Remove Dog from Cage and Restrain in Sternal Recumbency for Cephalic Venipuncture, Then Encage skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student moving a dog out of a cage, and restraining as described while a veterinarian or credentialed veterinary technician withdraws a blood sample from the cephalic vein. The video should clearly show the placement of the student's hands, the position of the animal, the compression of the vein or placement of the tourniquet, the release of the tourniquet or compression of the vein, and the application of pressure to the venipuncture site. Return of the dog to its cage should also be shown.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

3. RESTRAIN A DOG IN LATERAL RECUMBENCY FOR SAPHENOUS VENIPUNCTURE†

Goal: Adequately restrain a dog in lateral recumbency so that that saphenous venipuncture may be successfully performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a dog in lateral recumbency while a veterinarian or credentialed veterinary technician withdraws blood from the lateral saphenous vein**.**

Note: Venipuncture must actually be performed.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student properly positioned the dog in lateral recumbency**.**
    - **(This should be shown in video as performed, not with the patient already in this position)**
- The student was able to restrain the dog by themself, and control the dog if it struggled.
- The student properly positioned their hand and arm on the neck and head to control the head and prevent personnel from being bitten or injured.
- The student properly positioned their hands, arms, and body to keep the legs and body of the animal properly immobilized to prevent personnel from being injured.
- The student was able to apply a tourniquet or compress the vein in order to raise the vein so that the venipuncture could be done successfully.
- The student released the tourniquet or removed the compression on the vein to prevent excessive bleeding after completion of the venipuncture.
- The student applied pressure to the venipuncture site to prevent bleeding from the site.
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal.
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

3. RESTRAIN A DOG IN LATERAL RECUMBENCY FOR SAPHENOUS VENIPUNCTURE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Restrain a Dog in Lateral Recumbency for Saphenous Venipuncture skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student restraining an animal as described while a veterinarian or credentialed veterinary technician withdraws a blood sample from the lateral saphenous vein. The video should clearly show the placement of the student's hands, the position of the animal, the compression of the vein or placement of the tourniquet, the release of the tourniquet or compression of the vein, and the application of pressure to the venipuncture site.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

4. RESTRAIN A DOG FOR JUGULAR VENIPUNCTURE†

Goal: Adequately restrain a dog so that jugular venipuncture may be successfully performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a dog while a veterinarian or credentialed veterinary technician withdraws blood from the jugular vein.

Note: Venipuncture must actually be performed.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student positioned the dog in an appropriate position for the patient. **(CRITICAL)**
- The student was able to restrain the animal when it struggled. **(CRITICAL)**
- The student properly positioned their hands on the lateral side of the head to control the head and prevent personnel from being bitten or injured.
- The student applied pressure to the venipuncture site to prevent bleeding from the site. **(CRITICAL)**
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

4. RESTRAIN A DOG FOR JUGULAR VENIPUNCTURE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Jugular Venipuncture Restraint skill, signed by the Clinical Mentorship supervisor.
2. One video showing a student restraining an animal as described while a veterinarian or credentialed veterinary technician withdraws a blood sample from the jugular vein. The video should clearly show the placement of the student's hands, the position of the animal, and the application of pressure to the venipuncture site.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

5. RESTRAIN A DOG FOR EYE AND EAR MEDICATION†

Goal: Adequately restrain a dog so that medication may be successfully placed in the eye or ear without injury to either the patient or veterinary personnel.

Description: The student will restrain a dog in sternal recumbency or a sitting position while a veterinarian or credentialed veterinary technician administers medication to the eye or ear.

Criteria:

- Eye
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student properly positioned the dog in sitting or sternal recumbency.
    - The student was able to restrain the animal if it struggled. **(CRITICAL)**
    - The student properly positioned their hands on the head and neck to control the head and prevent personnel from being bitten or injured. **(CRITICAL)**
    - The student was able to restrain the animal such that the medication was successfully administered and the applicator tip did not touch the cornea of the eye.
    - The student kept the nose tipped up and the head adequately controlled so that the medication was successfully administered.
    - The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
    - The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

5. RESTRAIN A DOG FOR EYE AND EAR MEDICATION (CONTINUED)

Criteria (CONTINUED):

- Ear
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student properly positioned the dog in sitting or sternal recumbency.
    - The student was able to restrain the animal if it struggled. **(CRITICAL)**
    - The student properly positioned their hands on the head and neck to control the head and prevent personnel from being bitten or injured. **(CRITICAL)**
    - The student was able to restrain the animal such that the medication was successfully administered and the applicator tip did not touch the ear.
    - The student kept the nose tipped up and the head adequately controlled so that the medication was successfully administered.
    - The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
    - The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

5. RESTRAIN A DOG FOR EYE AND EAR MEDICATION (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 eye, 1 ear)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Eye and Ear Medication Administration Restraint skill, signed by the Clinical Mentorship supervisor
2. One video showing the student properly restraining the animal while eye medication is being administered. The video should clearly show the placement of student's hands, the position of the animal, and the position of the medication applicator.
3. One video showing the student properly restraining the animal while ear medication is being administered. The video should clearly show the placement of the student's hands, the position of the animal, and the position of the medication applicator.

Student Name: _____

Patient Name: _____ **Date:** _____ eye / ear

Patient Name: _____ **Date:** _____ eye / ear

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

6. RESTRAIN A DOG FOR IM INJECTION OR NAIL TRIM†

Goal: Adequately restrain a dog so that an IM injection can be administered or a nail trim performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a dog while a veterinarian or credentialed veterinary technician administers an IM injection or trims the toenails.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student properly positioned the dog in standing or lateral recumbency.
- The student was able to restrain the animal if it struggled. **(CRITICAL)**
- The student properly positioned their hands on the head and neck to control the head and prevent personnel from being bitten or injured. (**CRITICAL**)
- The student was able to restrain the animal such that that personnel were able to carry out the IM injection or nail trim procedure without being bitten.
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format.

6. RESTRAIN A DOG FOR IM INJECTION OR NAIL TRIM (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1 (IM injection or nail trim)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for IM Administration/Nail Trim Restraint skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student properly restraining the animal while an IM injection is being administered or a nail trim is being performed. The video should clearly show the placement of the student's hands, arms and body, the position of the animal, and either the administration of the IM injection or the nail trim being performed.

Student Name: _____

Patient Name: _____ **Date:** _____ IM / nail trim

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

7. APPLY A GAUZE MUZZLE TO A DOG†

Goal: Adequately apply a gauze muzzle to a dog so that a medical or diagnostic procedure may be performed without injury to either the patient or veterinary personnel.

Description: The student will select a piece of non-stretch gauze, form a loop with it, and apply it to a dog prior to restraining the animal for a procedure.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The gauze is of appropriate length to wrap around the muzzle, tie beneath the dog's muzzle, and still have sufficient length to tie in a bow behind the head.
- The student formed a loop in the gauze and placed it over the dog's muzzle, tightening so the dog could not open its mouth.
- The student tied or crossed the gauze under the muzzle.
- The student tied the gauze in a bow behind the dog's head.
- Gauze muzzle was placed appropriately on the dog so that the mouth would not open sufficiently to allow biting.
- The muzzle was applied in such a way that the animal experienced minimal discomfort.
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

7. APPLY A GAUZE MUZZLE TO A DOG (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Gauze Muzzle Application skill, signed by the Clinical Mentorship supervisor.
2. One video clearly showing one instance of the student applying the muzzle, and the position of the muzzle from the front, side, and back of the head.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

8. APPLY A NYLON, LEATHER, OR CAGE MUZZLE TO A DOG†

Goal: Adequately apply a nylon, leather or cage muzzle to a dog so that a medical or diagnostic procedure may be performed without injury to either the patient or veterinary personnel.

Description: The student will apply a nylon, leather or cage muzzle to a dog prior to restraining the animal for a procedure.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The correct muzzle size was selected. **(CRITICAL)**
- The muzzle was placed on the dog correctly. **(CRITICAL)**
- The muzzle was placed appropriately on the dog so that the mouth would not open sufficiently to allow biting. **(CRITICAL)**
- The muzzle was applied in such a way that the animal experienced minimal discomfort. **(CRITICAL)**
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

8. APPLY A NYLON, LEATHER, OR CAGE MUZZLE TO A DOG (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Nylon/Leather/Cage Muzzle Application skill, signed by the Clinical Mentorship supervisor.
2. One video clearly showing one instance of the student applying the muzzle, and the position of the muzzle from the front, size, and back of the head.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

9. RESTRAIN A DOG USING A CATCH/RESTRAINT POLE†

Goal: Safely use a restraint pole to catch a dog, without injury to the dog or veterinary personnel.

Description: The student will apply a restraint pole to an **unrestrained/unleashed** dog and then remove it.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student verified that the restraint pole was in good working order.
- **The dog was not leashed or restrained in any way.**
- The student properly placed the loop over the patient's head and around the neck.
- The student closed the loop around the patient's neck such that the animal could not escape, but breathing was not restricted.
- The student safely removed the restraint pole from the patient.
- The student provided live narration in a continuous, unedited format

9. RESTRAIN A DOG USING A CATCH/RESTRAINT POLE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Restraint Pole Use skill, signed by the Clinical Mentorship supervisor.
2. One video clearly showing one instance of the student **checking the function of the pole,** applying the restraint pole to an unrestrained/ unleashed dog, and releasing and removing it.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

10. PERFORM A PHYSICAL EXAMINATION (DOG)†

Goal: To complete an accurate physical examination on a canine patient and record the information accurately in the patient's record

Description: The student will perform a systematic physical examination of all the major body systems on a dog, and record this information on the attached Physical Examination sheet. As an alternative, the student may photocopy the recorded physical examination from the clinical record if allowed by the Clinical Mentorship supervisor. The Clinical Mentorship supervisor will verify the accuracy of the physical examination and observe the student performing the physical examination.

Note: The dog must be appropriately restrained by an assistant during the exam.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student observed the patient to assess attitude before approaching the animal to begin the physical examination.
- The dog was appropriately restrained by an assistant for the exam.
- The student assessed each of the following on the physical examination while narrating their findings:
    - General appearance **(CRITICAL)**
    - Pain assessment **(CRITICAL)**
    - Body condition (BCS) and weight
    - Temperature, heart rate, respiratory rate **(CRITICAL)**
    - Mucous membrane color, condition, capillary refill time **(CRITICAL)**
    - Oral cavity including teeth, gingiva, tonsils **(CRITICAL)**
    - Conjunctiva, cornea, pupil, iris and sclera
    - Pinna and external ear canal
    - Skin and hair coat including color, lesions, evidence of external parasites or other abnormalities
    - Musculature and skeleton including gait, asymmetry, pain or other abnormalities
    - Cardiac auscultation including check for pulse deficit **(CRITICAL)**
    - Observation of respiration **and** auscultation of lungs **(CRITICAL)**
    - Checking basic reflexes and assessment of cranial nerves
    - Abdominal palpation including urinary bladder **(CRITICAL)**
    - Visual exam of external genitalia and anal area
    - Lymph nodes including submandibular, prescapular and popliteal **(CRITICAL)**
- The student accurately recorded the findings of the physical examination including any abnormalities. **(CRITICAL)**
- The student provided live narration throughout the task

10. PERFORM A PHYSICAL EXAMINATION (DOG) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: No

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Perform a Physical Exam (Dog) skill, signed by the Clinical Mentorship supervisor.
2. The original written record of the Physical Examination on the forms provided **signed by the Clinical Mentorship supervisor**.
3. One video in which the student performs and records a Physical Examination on a **dog**. The Physical Examination recorded must be one of the two Physical Examination forms submitted by the student so that the video observations can be correlated with the written comments. The video should clearly show the student performing each of the required components of the Physical Examination, and should include CLEAR, LIVE narration of what is being done, seen, heard, felt, etc. during the exam. Anatomy should be correctly identified.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

10. PERFORM A PHYSICAL EXAMINATION (DOG) (CONTINUED)

PHYSICAL EXAMINATION RECORD

Patient's Name _____Date of Examination _____

Species _____Breed _____DOB/Age _____

BODY CONDITION _____/_____ TEMPERAMENT_____

T_____ P_____ R_____ WEIGHT _____ lb/kg

1 GENERAL APPEARANCE	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	8 NERVOUS SYSTEM	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
2 INTEGUMENTARY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	9 EARS	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
3 MUSCULOSKELETAL	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL	10 EYES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
4 CIRCULATORY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	11 LYMPH NODES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
5 RESPIRATORY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	12 TONSILS	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
6 DIGESTIVE	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	13 MUCOUS MEMBRANES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*

*(Explain below)

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Physical Examination conducted by: _____
Student's Name Printed

I attest that the student performed this examination _____
Clinical Mentorship Supervisor Signature

11. REMOVE CAT FROM CAGE AND RESTRAIN IN STERNAL RECUMBENCY FOR CEPHALIC VENIPUNCTURE, THEN ENGAGE†

Goal: Appropriately remove a cat from its cage and adequately restrain it in sternal recumbency so that cephalic venipuncture may be successfully performed without injury to either the patient or veterinary personnel, then return it to its cage.

Description: The student will remove a cat from its cage appropriately, close the cage, position the cat in sternal recumbency, restrain while a veterinarian or credentialed veterinary technician withdraws blood from the cephalic vein, and return the cat to its cage appropriately.

Note: Venipuncture must actually be performed.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student opened the cage door quietly so as not to startle the cat, and removed the animal from the cage, maintaining control of the animal and preventing injury to the animal or personnel. **The cat was not scruffed unnecessarily. (CRITICAL)**
- The student closed the cage door
- The student properly positioned the cat in sternal recumbency **(CRITICAL)**
- The student was able to restrain the animal if it struggled **(CRITICAL)**
- The student properly positioned their hand and arm around neck and head to control the head and prevent personnel from being bitten or injured **(CRITICAL)**
- The student properly positioned their hand, arm, and body to keep the body of the animal properly immobilized to prevent personnel from being injured **(CRITICAL)**
- The student was able to apply a tourniquet or compress the vein in order to raise the vein so that the venipuncture could be done successfully.
- The student released the tourniquet or removed the compression on the vein to prevent excessive bleeding after completion of the venipuncture.
- The student applied pressure to the venipuncture site to prevent bleeding from the site.
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal **(CRITICAL)**
- The student placed the animal into the cage and closed the door quietly and without the patient escaping.
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

11. REMOVE CAT FROM CAGE AND RESTRAIN IN STERNAL RECUMBENCY FOR CEPHALIC VENIPUNCTURE, THEN ENGAGE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Remove Cat from Cage and Restrain in Sternal Recumbency for Cephalic Venipuncture, Then Encage skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student moving a cat out of a cage, and restraining as described while a veterinarian or credentialed veterinary technician withdraws a blood sample from the cephalic vein. The video should clearly show the placement of the student's hands, the position of the animal, the compression of the vein or placement of the tourniquet, the release of the tourniquet or compression of the vein, and the application of pressure to the venipuncture site. Return of the cat to its cage should also be shown.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

12. RESTRAIN A CAT FOR JUGULAR VENIPUNCTURE†

Goal: Adequately restrain a cat so that jugular venipuncture may be successfully performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a cat while a veterinarian or credentialed veterinary technician withdraws blood from the jugular vein.

Note: Venipuncture must actually be performed.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student positioned the cat in an appropriate position for the patient (siting or sternal).
- The student properly positioned their hands, arms, and body to keep the body of the animal properly immobilized to prevent personnel from being injured.
- The student was able to restrain the cat by themself, and control the cat if it struggled. **The cat was not scruffed unnecessarily.**
- The student applied pressure to the venipuncture site to prevent bleeding from the site.
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal.
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

12. RESTRAIN A CAT FOR JUGULAR VENIPUNCTURE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Feline Jugular Venipuncture Restraint skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student restraining an animal as described while a veterinarian or credentialed veterinary technician withdraws a blood sample from the jugular vein. The video should clearly show the placement of the student's hands, the position of the animal, and the application of pressure to the venipuncture site.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

13. RESTRAIN A CAT IN LATERAL RECUMBENCY†

Goal: Adequately restrain a cat in lateral recumbency so that a medical or diagnostic procedure may be performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a cat in lateral recumbency while a veterinarian or credentialed veterinary technician performs an examination, trims nails, or draws blood.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student properly positioned the cat in lateral recumbency with one hand around the head or lightly on the scruff of the neck, and the other controlling the rear legs. ***The cat was not scruffed unnecessarily.*** **(CRITICAL)**
- The student was able to restrain the animal if it struggled. **(CRITICAL)**
- The student was able to control the head to prevent the veterinarian or themselves from being bitten or injured by movement of the head. **(CRITICAL)**
- The student was able to control the legs to prevent the veterinarian or themselves from being scratched or injured by the claws. **(CRITICAL)**
- The student was able to move to allow the successful completion of the procedure, but was able to maintain control of the animal at all times. **(CRITICAL)**
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

13. RESTRAIN A CAT IN LATERAL RECUMBENCY (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Restrain a Cat in Lateral Recumbency skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student restraining an animal as described while a veterinarian or credentialed veterinary technician performs a procedure. The video should clearly show the placement of the student's hands and the position of the animal.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

14. RESTRAIN A CAT USING A TOWEL AND APPLY A CAT MUZZLE†

Goal: Adequately restrain a cat with a towel wrap and apply a cat muzzle so that a medical or diagnostic procedure may be performed without injury to either the patient or veterinary personnel.

Description: The student will restrain a cat using a towel wrap and a muzzle while a veterinarian or credentialed veterinary technician performs an examination or procedure

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student properly positioned the cat on the towel.
- The student was able to wrap the cat in the towel to control the head to prevent the veterinarian or themselves from being bitten or injured by movement of the head. **(CRITICAL)**
- The student was able to wrap the cat in the towel to control the legs to prevent personnel or themselves from being scratched or injured by the claws. **(CRITICAL)**
- The correct muzzle size was selected. **(CRITICAL)**
- The muzzle was placed on the cat right side up. **(CRITICAL)**
- The muzzle was applied in such a way that the animal experienced minimal discomfort. **(CRITICAL)**
- The student was able to restrain the animal in a manner that was adequate for control yet of no harm to the animal. **(CRITICAL)**
- The student followed Fear Free® guidelines for restraint and handling. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

14. RESTRAIN A CAT USING A TOWEL AND APPLY A CAT MUZZLE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Restrain a Cat Using a Towel and Apply a Cat Muzzle skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student restraining an animal as described while a veterinarian or credentialed veterinary technician performs an examination or procedure. The video should clearly show the towel wrap and the muzzle from the front, side, and back.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

15. PERFORM A PHYSICAL EXAMINATION (CAT)†

Goal: To complete an accurate physical examination on a feline patient and record the information accurately in the patient's record

Description: The student will perform a systematic physical examination of all the major body systems on a cat, and record this information on the attached Physical Examination sheet. As an alternative, the student may photocopy the recorded physical examination from the clinical record if allowed by the Clinical Mentorship supervisor. The Clinical Mentorship supervisor will verify the accuracy of the physical examination and observe the student performing the physical examination.

Note: The cat must be appropriately restrained by an assistant during the exam.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student observed the patient to assess attitude before approaching the animal to begin the physical examination.
- The cat was appropriately restrained by an assistant for the exam.
- The student assessed each of the following on the physical examination while narrating their findings:
    - General appearance **(CRITICAL)**
    - Pain assessment **(CRITICAL)**
    - Body condition (BCS) and weight
    - Temperature, heart rate, respiratory rate **(CRITICAL)**
    - Mucous membrane color, condition, capillary refill time
    - Oral cavity including teeth, gingiva, tonsils **(CRITICAL)**
    - Conjunctiva, cornea, pupil, iris and sclera
    - Pinna and external ear canal
    - Skin and hair coat including color, lesions, evidence of external parasites or other abnormalities
    - Musculature and skeleton including gait, asymmetry, pain or other abnormalities
    - Cardiac auscultation including check for pulse deficit **(CRITICAL)**
    - Observation of respiration **and** auscultation of lungs **(CRITICAL)**
    - Checking basic reflexes and assessment of cranial nerves
    - Abdominal palpation including urinary bladder **(CRITICAL)**
    - Visual exam of external genitalia and anal area
    - Lymph nodes including submandibular, prescapular and popliteal **(CRITICAL)**
- The student accurately recorded the findings of the physical examination including any abnormalities. **(CRITICAL)**
- The student provided live narration throughout the task

15. PERFORM A PHYSICAL EXAMINATION (CAT) (CONTINUED)†

Live Narration Required: Yes

Continuous (unedited) Video Required: No

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Perform a Physical Exam (Cat) skill, signed by the Clinical Mentorship supervisor.
2. The original written record of the Physical Examination on the forms provided **signed by the Clinical Mentorship supervisor**.
3. One video in which the student performs and records a Physical Examination on a **cat**. The Physical Examination recorded must be one of the two Physical Examination forms submitted by the student so that the video observations can be correlated with the written comments. The video should clearly show the student performing **each** of the required components of the Physical Examination, and should include CLEAR, LIVE narration of what is being done, seen, heard, felt, etc. during the exam. Anatomy should be correctly identified. **Voice-over is not acceptable**.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

15. PERFORM A PHYSICAL EXAMINATION (CAT) (CONTINUED)

PHYSICAL EXAMINATION RECORD

Patient's Name _____Date of Examination _____

Species _____Breed _____DOB/ Age_____

BODY CONDITION _____/_____ TEMPERAMENT_____

T_____ P_____ R_____ WEIGHT _____ lb/kg

1 GENERAL APPEARANCE	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	8 NERVOUS SYSTEM	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
2 INTEGUMENTARY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	9 EARS	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
3 MUSCULOSKELETAL	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL	10 EYES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
4 CIRCULATORY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	11 LYMPH NODES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
5 RESPIRATORY	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	12 TONSILS	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*
6 DIGESTIVE	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*	13 MUCOUS MEMBRANES	[ ] NOT EXAMINED	[ ] NORMAL	[ ] ABNORMAL*

*(Explain below)

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Physical Examination conducted by: _____
Student's Name Printed

I attest that the student performed this examination _____
Clinical Mentorship Supervisor Signature

16. APPLICATION OF ELIZABETHAN COLLAR†

Goal: To apply an Elizabethan collar to a dog or cat

Description: The student will properly apply an Elizabethan collar around the neck of a dog or cat.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student chose the correct size of Elizabethan collar for the patient
- The student prepared/assembled the collar as needed
- The student applied the collar to the patient without causing injury or discomfort
- The student secured the collar so it could not be removed by the patient but was not too tight
- Once placed, the collar prevented the patient from either chewing or scratching inappropriately
- The student provided live narration in a continuous, unedited format

16. APPLICATION OF ELIZABETHAN COLLAR (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Application of Elizabethan Collar skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student choosing, preparing/assembling and applying an Elizabethan collar, from the front, side, and back. The student will provide a narrative while videoing to describe the steps being performed.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

17. ADMINISTER ORAL TABLET OR CAPSULE (DOG AND CAT)†

Goal: Successfully administer a tablet or capsule orally to a cat and dog such that the medication is swallowed without injury to either the patient or veterinary personnel.

Description: The student will administer a tablet or capsule to a dog and cat, **restrained by an assistant**, without being bitten, causing the animal to choke, or harming the animal. **The medication may not be hidden in a food treat. A pet piller may be used for the cat**.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to open the mouth of the animal. **(CRITICAL)**
    - The student maintained control of the head or muzzle during the administration of the medication, with the help of an assistant. **(CRITICAL)**
    - The medication was swallowed without choking **(CRITICAL)**
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to open the mouth of the animal. **(CRITICAL)**
    - The student maintained control of the head or muzzle during the administration of the medication, with the help of an assistant. **(CRITICAL)**
    - Following administration of the medication, the student administered a small amount of water to facilitate swallowing and prevention of esophageal stricture. **(CRITICAL)**
    - The medication was swallowed without choking **(CRITICAL)**
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

17. ADMINISTER ORAL TABLET OR CAPSULE (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Oral Table or Capsule Administration skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student administering the medication to a **dog**. The video should clearly show the placement of the student's hands, the position of the animal, and the animal swallowing the tablet or capsule.
3. One video showing the student administering the medication to a **cat**. The video should clearly show the placement of the student's hands, the position of the animal, and the animal swallowing the tablet or capsule.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

18. ADMINISTER ORAL LIQUID (DOG OR CAT)†

Goal: Successfully administer liquid orally to a cat or dog such that the medication is swallowed without injury to either the patient or veterinary personnel.

Description: The student will administer oral liquid with a syringe to a dog or cat, **restrained by an assistant**, without being bitten, causing the animal to choke, or harming the animal.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student tilted the patient's nose up slightly to facilitate administration.
- The student maintained control of the head or muzzle during the administration of the medication. **(CRITICAL)**
- The medication was swallowed without choking. **(CRITICAL)**
- The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

18. ADMINISTER ORAL LIQUID (DOG OR CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Oral Liquid Administration skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student administering the medication to a dog or cat. The video should clearly show the placement of the student's hands, the position of the animal, and the animal swallowing the liquid.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

19. ADMINISTER EYE DROPS AND OINTMENT†

Goal: Successfully administer eye drops and ointment to a cat or dog such that the medication is applied without injury to either the patient or veterinary personnel.

Description: The student will administer eye drops and ointment to a dog or cat **restrained by an assistant**, without being injured, contaminating the applicator tip, or harming the animal.

****NOTE: If a medication isn't required, students can simulate eye drops using sterile saline and/or eye ointment using sterile eye lube/artificial tears.**

Criteria:

- Eye Drop
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to open the eye of the animal.
    - The student maintained control of the head or muzzle during the administration of the medication.
    - The student rested the hand holding the medication on the patient's head.
    - The student successfully administered the drop(s) into the eye.
    - The medication was administered without contamination of the applicator tip.
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal.
    - The student provided live narration in a continuous, unedited format
- Eye Ointment
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to open the eye of the animal.
    - The student maintained control of the head or muzzle during the administration of the medication.
    - The student rested the hand holding the medication on the patient's head.
    - The student successfully administered the ointment into the eye.
    - The medication was administered without contamination of the applicator tip.
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal.
    - The student provided live narration in a continuous, unedited format

19. ADMINISTER EYE DROPS AND OINTMENT (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 drop, 1 ointment)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Eye Drop and Ointment Administration skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student administering **eye drops** to a dog or cat. The video should clearly show the placement of the student's hands, the position of the animal, and the eye drops being dropped into the eye.
3. One video showing the student administering **eye ointment** to a dog or cat. The video should clearly show the placement of the student's hands, the position of the animal, and the eye drops being dropped into the eye.

Student Name: _____

Patient Name: _____ **Date:** _____ drop / ointment

Patient Name: _____ **Date:** _____ drop / ointment

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

20. ADMINISTER EAR MEDICATION (DOG AND CAT)†

Goal: Successfully administer ear medication to a cat and dog such that the medication is applied without injury to either the patient or veterinary personnel.

Description: The student will administer ear medication to a dog and cat **restrained by an assistant** without being bitten, contaminating the applicator tip, or harming the animal.

****NOTE: If a medication isn't required, students can simulate ear medication using generic ear cleaner solution.**

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to place the medication applicator in the proper position.
    - The student maintained control of the head or muzzle during the administration of the medication, with the help of an assistant. **(CRITICAL)**
    - The student successfully administered the medication into the ear canal. **(CRITICAL)**
    - The medication was administered **without contamination** of the applicator tip. **(CRITICAL)**
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student was able to place the medication applicator in the proper position.
    - The student maintained control of the head or muzzle during the administration of the medication, with the help of an assistant. **(CRITICAL)**
    - The student successfully administered the medication into the ear canal. **(CRITICAL)**
    - The medication was administered **without contamination** of the applicator tip. **(CRITICAL)**
    - The student was able to control the animal in a manner that was adequate to administer the medication yet did no harm to the animal. **(CRITICAL)** (
    - The student provided live narration in a continuous, unedited format

20. ADMINISTER EAR MEDICATION (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Ear Medication Administration skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student administering the medication to a **dog**. The video should clearly show the placement of the student's hands, the position of the animal, and the applicator position over the ear canal.
3. One video showing the student administering the medication to a **cat**. The video should clearly show the placement of the student's hands, the position of the animal, and the applicator position over the ear canal.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

21. ADMINISTER SUBCUTANEOUS INJECTION (DOG AND CAT)††

Goal: Successfully administer medication to a cat and dog by subcutaneous injection such that the medication is correctly administered without injury to either the patient or veterinary personnel.

Description: The student will administer by subcutaneous injection either a prescribed medication or saline placebo, **restrained by an assistant**. **If a placebo is given it must be at least 0.5 mL in the dog, and 0.25ml in the cat.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for administration. **(CRITICAL)**
    - The student properly introduced the needle into the site of administration. **(CRITICAL)**
    - The student aspirated the syringe to check for blood or air prior to injection. **(CRITICAL)**
    - The student successfully administered the prescribed amount of medication. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for administration. **(CRITICAL)**
    - The student properly introduced the needle into the site of administration. **(CRITICAL)**
    - The student aspirated the syringe to check for blood or air prior to injection. **(CRITICAL)**
    - The student successfully administered the prescribed amount of medication. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

21. ADMINISTER SUBCUTANEOUS INJECTION (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Subcutaneous Injection Administration skill, signed by the Clinical Mentorship Supervisor.
2. One video showing the student administering the medication to a **dog**. The video should clearly show the student, the position of the needle/syringe, the aspiration of the syringe, and the administration site on the animal.
3. One video showing the student administering the medication to a **cat**. The video should clearly show the student, the position of the needle/syringe, the aspiration of the syringe, and the administration site on the animal.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

22. ADMINISTER INTRAMUSCULAR INJECTION (DOG AND CAT)††

Goal: Successfully administer medication by intramuscular injection such that the medication is correctly administered without injury to either the patient or veterinary personnel.

Description: The student will administer either a prescribed medication or saline placebo into the muscle, **restrained by an assistant**. If a placebo is given it must be at least 0.5 mL for the dog, and 0.25ml for the cat.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for administration based on anatomical landmarks and **verbally identified the site and landmarks. (CRITICAL)**
    - The student properly introduced the needle into the site of administration. **(CRITICAL)**
    - The student aspirated the syringe to check for blood prior to injection. **(CRITICAL)**
    - The student successfully administered the prescribed amount of medication. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for administration based on anatomical landmarks and **verbally identified the site and landmarks. (CRITICAL)**
    - The student properly introduced the needle into the site of administration. **(CRITICAL)**
    - The student aspirated the syringe to check for blood prior to injection. **(CRITICAL)**
    - The student successfully administered the prescribed amount of medication. **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

22. ADMINISTER INTRAMUSCULAR INJECTION (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Intramuscular Injection Administration skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student administering the medication to a **dog**. The video should clearly show the student, the position of the needle/syringe. The student should **verbally identify the muscle mass and landmarks** for the administration site they have chosen on the animal.
3. One video showing the student administering the medication to a **cat**. The video should clearly show the student, the position of the needle/syringe. The student should **verbally identify the muscle mass and landmarks** for the administration site they have chosen on the animal.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

23. PERFORM CEPHALIC VENIPUNCTURE SAMPLE COLLECTION (DOG AND CAT)††

Goal: Successfully collect a blood sample from a dog by cephalic venipuncture such that the sample is correctly drawn without injury to either the patient or veterinary personnel.

Description: The student will collect blood from the cephalic vein of a dog and cat.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for venipuncture **(CRITICAL)**
    - The student properly introduced the needle into the site **(CRITICAL)**
    - The student aspirated the syringe to check for blood **(CRITICAL)**
    - The student drew the appropriate volume of blood for the required test
    - The student or restrainer properly applied pressure to the puncture site to reduce bleeding **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student selected the proper site for venipuncture **(CRITICAL)**
    - The student properly introduced the needle into the site **(CRITICAL)**
    - The student aspirated the syringe to check for blood **(CRITICAL)**
    - The student drew the appropriate volume of blood for the required test
    - The student or restrainer properly applied pressure to the puncture site to reduce bleeding **(CRITICAL)**
    - The student provided live narration in a continuous, unedited format

23. PERFORM CEPHALIC VENIPUNCTURE SAMPLE COLLECTION (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Cephalic Venipuncture Sample Collection skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student introducing the needle into the vein of a **dog**, pulling back on the syringe to check for blood, and drawing blood from a dog. The video should clearly show the student, the position of the needle/syringe, the introduction of the needle, the backflow of blood, and the area of vein after needle withdrawal showing no signs of bleeding.
3. One video showing the student introducing the needle into the vein of a **cat**, pulling back on the syringe to check for blood, and drawing blood from a dog. The video should clearly show the student, the position of the needle/syringe, the introduction of the needle, the backflow of blood, and the area of vein after needle withdrawal showing no signs of bleeding.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

24. ADMINISTER INTRAVENOUS CEPHALIC INJECTION TO A DOG††

Goal: Successfully administer medication by intravenous injection such that the medication is correctly administered without injury to either the patient or veterinary personnel.

Description: The student will administer either a prescribed medication or saline placebo into a vein of a dog. **If a placebo is given it must be at least 0.5 mL.**

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student selected the proper site for administration. **(CRITICAL)**
- The student properly introduced the needle into the site of administration. **(CRITICAL)**
- The student aspirated the syringe to check for blood prior to injection. **(CRITICAL)**
- The student injected the drug without signs of extravasation. **(CRITICAL)**
- The student or restrainer properly applied pressure to the puncture site to reduce bleeding. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

24. ADMINISTER INTRAVENOUS CEPHALIC INJECTION TO A DOG (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Administer IV Injection to a Dog skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student introducing the needle into the vein, pulling back on the plunger to check for blood, and administering the medication to the dog. The video should clearly show the student, the position of the needle/syringe, the introduction of the needle, the backflow of blood, the push of medication into the vein, and the area of vein after needle withdrawal showing no signs of extravasation.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

25. ADMINISTER INTRAVENOUS INJECTION (CAT)††

Goal: Successfully administer medication by intravenous injection such that the medication is correctly administered without injury to either the patient or veterinary personnel. The injection can be cephalic, medial saphenous, or lateral saphenous.

Description: The student will administer either a prescribed medication or saline placebo into a vein of a dog. **If a placebo is given it must be at least 0.5 mL.**

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student selected the proper site for administration. **(CRITICAL)**
- The student properly introduced the needle into the site of administration. **(CRITICAL)**
- The student aspirated the syringe to check for blood prior to injection. **(CRITICAL)**
- The student injected the drug without signs of extravasation. **(CRITICAL)**
- The student or restrainer properly applied pressure to the puncture site to reduce bleeding. **(CRITICAL)**
- The student provided live narration in a continuous, unedited format

25. ADMINISTER INTRAVENOUS INJECTION (CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Administer IV Injection to a Dog skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student introducing the needle into the vein, pulling back on the plunger to check for blood, and administering the medication to the dog. The video should clearly show the student, the position of the needle/syringe, the introduction of the needle, the backflow of blood, the push of medication into the vein, and the area of vein after needle withdrawal showing no signs of extravasation.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

26. TRIM TOENAILS OF (DOG AND CAT)†

Goal: Successfully trim nails of a dog and a cat without injury to either the patient or veterinary personnel.

Description: The student will trim the nails on all four paws of a dog and a cat **restrained by an assistant**, without causing bleeding from the quick.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The correct nail trimmer size was selected for the size of the animal.
    - The student placed the nail trimmers in the proper position on the nail.
    - The amount of nail tip removed was appropriate.
    - The nail did not bleed after removal of the tip.
    - The nail trimmer was used and applied in such a way that the animal experienced minimal discomfort.
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The correct nail trimmer size was selected for the size of the animal.
    - The student placed the nail trimmers in the proper position on the nail.
    - The amount of nail tip removed was appropriate.
    - The nail did not bleed after removal of the tip.
    - The nail trimmer was used and applied in such a way that the animal experienced minimal discomfort.
    - The student provided live narration in a continuous, unedited format

26. TRIM TOENAILS OF (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Nail Trim skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student trimming the toe nails of all four paws of a **dog**. The video clearly shows the student, the position of the nail trimmers on the nail, the blood supply in the nail bed (if clear nails), and the end of the nail after trimming (to check for bleeding).
3. One video showing the student trimming the toe nails of all four paws of a **cat**. The video clearly shows the student, the position of the nail trimmers on the nail, the blood supply in the nail bed (if clear nails), and the end of the nail after trimming (to check for bleeding).

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

27. CLEAN EARS (DOG AND CAT)†

Goal: Successfully clean the external ear canal of a dog and a cat without injury to either the patient or veterinary personnel.

Description: The student will clean both ear canals of a dog and a cat, **restrained by an assistant**, until material in the vertical ear canal has been removed.

Criteria:

- Dog
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student appropriately administered cleaning solution to the ear canal in sufficient quantity, without contaminating the tip of the cleaning solution bottle. **(CRITICAL)**
    - The student massaged the ear canal externally. **(CRITICAL)**
    - The student cleaned the outer ear with cotton balls.
    - The student used swabs appropriately.
    - The ear canal was clean after the cleaning process.
    - The student provided live narration in a continuous, unedited format
- Cat
    - The student showed their face clearly and introduced the task. **(CRITICAL)**
    - The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
    - The student appropriately administered cleaning solution to the ear canal in sufficient quantity, without contaminating the tip of the cleaning solution bottle. **(CRITICAL)**
    - The student massaged the ear canal externally. **(CRITICAL)**
    - The student cleaned the outer ear with cotton balls.
    - The student used swabs appropriately.
    - The ear canal was clean after the cleaning process.
    - The student provided live narration in a continuous, unedited format

27. CLEAN EARS (DOG AND CAT) (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 2 (1 dog, 1 cat)

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Clean Ears in a Dog and a Cat skill, signed by the Clinical Mentorship supervisor.
2. One video showing the student cleaning the external ears of a **dog**. The video should clearly show the student administering the cleansing solution, massaging and cleaning the ears.
3. One video showing the student cleaning the external ears of a **cat**. The video should clearly show the student administering the cleansing solution, massaging and cleaning the ears.

Student Name: _____

Patient Name: _____ **Date:** _____ dog / cat

Patient Name: _____ **Date:** _____ dog / cat

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

28. EXPRESS ANAL SACS†

Goal: Successfully express and remove contents of anal sacs

Description: The student will express both anal sacs of a dog, **restrained by an assistant**, and clean the area.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student wore exam gloves.
- The student located the position of the anal sacs.
- The student lubricated the index finger.
- The student appropriately positioned the finger internally and thumb externally to express the anal sacs.
- The contents of each anal sac were adequately expressed into a 4x4 gauze positioned properly to prevent spraying or leakage.
- The student cleaned the area after expressing the anal sacs.
- The student provided live narration in a continuous, unedited format

28. EXPRESS ANAL SACS (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Anal Sac Expression, signed by the Clinical Mentorship supervisor.
2. One video showing the student expressing both anal sacs of a dog. The video should clearly show the student, position of the fingers at the anus, and the contents expressed on the gauze.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

29. BATHE A PATIENT†

Goal: Successfully bathe a dog or cat

Description: The student will prepare a dog or cat for a bath, bathe the animal using an approved shampoo, rinse the animal, and supervise drying. The student will demonstrate knowledge of precautions if a medicated or insecticidal shampoo is used.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student removed any collars or harnesses.
- Cotton was placed in the ears and sterile lubricant was placed in the eyes.
- The student thoroughly wetted the animal prior to application of the shampoo.
- The student appropriately applied the shampoo.
- The student observed all precautions mandated by the particular shampoo.
- The hair and skin were thoroughly rinsed of all shampoo.
- Cotton balls were removed from the ears.
- The animal was dried safely, adequately, and not overheated with a cage dryer (if available).
- Animal was combed or brushed, and mats removed if required.
- The student provided live narration throughout the task

29. BATHE A PATIENT (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: No

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Bathe a Patient, signed by the Clinical Mentorship supervisor.
2. One video showing the student preparing, bathing, rinsing, and drying a dog or cat. The video should clearly show the student performing any preparatory activities prior to bathing (trimming nails/expressing anal sacs as needed), following any precautions mandated by the use of the shampoo (the student may read these off the bottle on the video). The rinsing process, brushing, the cage dryer (if available) set-up, and the finished, dried animal should also be shown. The video does not need to be run continuously if the shampoo is left on for a period of time, but should include the key components of each step.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

30. COLLECT A FREE CATCH URINE SAMPLE

Goal: Successfully collect a urine sample of quality and quantity that allows an accurate urinalysis.

Description: The student will collect urine from the urine stream of a dog or cat using a clean container. The volume collected should be an volume of urine for the size of the patient.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student selected a clean container that was appropriate for the amount.
- The student collected the urine after the initial stream.
- The student avoided contaminating the collected urine by contact with the animal's hair, etc.
- The student collected the appropriate volume of urine for the required test
- The student provided live narration in a continuous, unedited format

30. COLLECT A FREE CATCH URINE SAMPLE (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: Yes

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

1. Task Verification Form for Urine Collection evaluation, signed by the Clinical Mentorship supervisor.
2. One video showing the student collecting urine. The video clearly shows the student collecting the urine, the urine in the container after collection, and documentation of the amount collected (e.g. drawing the urine into a large syringe).

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

31. OBTAIN A HISTORY

Goal: To obtain complete and accurate information from a client by asking specific questions about the pet.

Description: The student will question a client about the past and current condition of the animal and record the history on the attached History Sheet. As an alternative, the student may photocopy the recorded history from the clinical record if allowed to do so by the veterinarian. Client name and address/phone may be redacted. The Clinical Mentorship supervisor will verify the accuracy of the obtained history and observe the student performing the history to verify the criteria for this task.

Criteria:

- The student showed their face clearly and introduced the task. **(CRITICAL)**
- The supervising mentor was physically present and actively supervising the student for the entire task. The student showed and introduced their supervising mentor. **(CRITICAL)**
- The student allowed the client to state the presenting problem before asking additional directed questions.
- The student asked a set of questions related to the presenting problem. **(CRITICAL)**
- The student asked a set of general health questions. **(CRITICAL)**
- The student asked the questions clearly and used terminology the client understood so that the client was able to answer the question accurately, while using professional language. **(CRITICAL)**
- The student maintained good communication skills:
    - Good eye contact
    - Non-verbal body language that encouraged the client to continue to speak
    - Allowed the client to finish a statement without interrupting
- The student asked questions in such a way that the question was not a leading question (e.g. “Have her drinking habits changed?” vs. “Is she drinking more water?”).
- When/if a client was unable to understand a question, the student was able to formulate a different way of asking the same question and obtaining the needed information.
- The student periodically repeated the information back to the client to confirm what the student heard was a correct interpretation of what the client said or meant.
- The student was able to direct the history taking dialogue to obtain the information in a timely manner (i.e. didn’t allow the conversation to wander too far from the goal of getting a complete and accurate history). **(CRITICAL)**
- The student was able to establish a working rapport with the client. The student conducted the history interview in a courteous and professional manner. **(CRITICAL)**
- The student was able to gauge the amount of history needed based upon the critical status of the patient (e.g. if the case was an animal in critical status, only the pertinent history was obtained before emergency treatment was begun). **(CRITICAL)**
- The student accurately recorded the history obtained from the client in sufficient detail to convey all the information needed by the veterinarian. **(CRITICAL)**
- The student provided live narration throughout the task

31. OBTAIN A HISTORY (CONTINUED)

Live Narration Required: Yes

Continuous (unedited) Video Required: No

Number of Times Task Needs to be Successfully Performed: 1 (may be on a normal animal or on an animal with some presenting problem)

Materials Submitted for Evaluation and Verification:

1. Task Verification form for the history taking skill, signed by Clinical Mentorship supervisor
2. The original written record of the history for the patient signed by both the student and the Clinical Mentorship supervisor
3. One video either with a client animal or a simulation in which the student elicits and records a history. **The written history corresponding to the video must be signed by the student and Clinical Mentorship supervisor and submitted with the video**. The recorded history may be one of the three histories submitted.

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

31. OBTAIN A HISTORY (CONTINUED)

Example History Sheet for Submission

Client: _____ Patient:_____Date_____

Presenting problem _____Weight_____

Species _____ Age / DOB_____ Pertinent Medical History_____

Video ☐

_____

_____

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_____

History obtained by: _____
Student's Name Printed

I attest that the student obtained this history _____
Clinical Mentorship Supervisor Signature

32. RECORD TREATMENT OR CLINICAL DATA ON A HOSPITALIZED PATIENT

Goal: To record complete and accurate information about a hospitalized patient's condition and treatment.

Description: The student will record the condition of a hospitalized patient on a Hospitalization Record form. A hospitalized patient is a patient that remains in the hospital for a length of time (at least one full day). Medical treatments, administered medications, and any other applicable clinical data as determined by the attending veterinarian will be recorded. Nursing care and observations by the student should be included. The Clinical Mentorship supervisor will verify the accuracy of the recorded information.

Criteria:

- The student accurately identified the patient on the Hospitalization Record form. **(CRITICAL)**
- The student accurately recorded the presenting problem and clinical status of the animal. **(CRITICAL)**
- The student obtained and recorded an accurate TPR. **(CRITICAL)**
- The student accurately recorded any treatments performed on the animal. **(CRITICAL)**
- The student accurately recorded any medications administered to the animal. **(CRITICAL)**
- The student accurately recorded the veterinarian's orders for this patient. **(CRITICAL)**
- The student accurately recorded any additional clinical data as directed by the DVM. **(CRITICAL)**
- The student included **detailed nursing notes and observations** documenting care provided to the patient. **(CRITICAL)**
- The student uploaded the Hospitalization Record report using the provided template. **(CRITICAL)**

32. RECORD TREATMENT OR CLINICAL DATA ON A HOSPITALIZED PATIENT (CONTINUED)

Live Narration Required: N/A

Continuous (unedited) Video Required: N/A

Number of Times Task Needs to be Successfully Performed: 1

Materials Submitted for Evaluation and Verification:

- Task Verification of Hospitalization Record form, signed by Clinical Mentorship supervisor for each Hospitalization Record completed.
- One Hospitalization Record report using the provided template. The student must fill in all fields listed in the provided template. **** If flow sheets are included, the hospitalization record should still be included with detailed nursing notes.**

Student Name: _____

Patient Name: _____ **Date:** _____

Supervisor Name: _____ RVT, CVT, LVT, LVMT, DVM, VMD

I verify that the student performed this task under my active and continuous supervision.

Signature of Clinical Mentorship Supervisor: _____

32. RECORD TREATMENT OR CLINICAL DATA ON A HOSPITALIZED PATIENT (CONTINUED)

Hospitalization Record

Client: _____ Patient: _____

Date: _____Species:_____ Sex: _____ Age: _____

T: _____ P:_____ R:_____ Weight: _____ lb / kg

Presenting problem _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

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_____

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_____

_____

_____

_____

Recorded by: _____
Student's Name Printed

I attest that the student recorded this information _____
Clinical Mentorship Supervisor Signature