

## Client Information

Welcome to Purdue University College of Veterinary Medicine, Counseling and Wellness Services (CWS). The following information is to help familiarize you with the services offered at this facility. If you have further questions about the counseling process or other concerns, please be sure to ask your counselor.

- CWS operates in a strictly confidential manner. We do not divulge the identity of our clients nor do we share information about our clients, unless required to do so by law in instances of: 1) threat of bodily harm to self or others; 2) cases of suspected child or elder abuse; 3) court-ordered subpoena; and, 4) federal investigations under the Patriot Act.
- The counseling records at this facility are not available to other divisions or departments within Purdue University. If you, as a client of this facility, wish to have any information shared with or requested from another office, person or facility, we require you sign a written release authorizing such a transaction.
- CWS offers counseling services in individual, relationship and group formats. You and your counselor will jointly determine the format best suited for your particular concern.
- Appointment frequency (weekly, bi-weekly, etc.) will be determined by you and the counselor. If you find you must cancel an appointment, 24-hour notice is recommended.
- As a CWS client, you may be asked to complete short evaluation forms during your treatment. This is voluntary and your refusal will in no way negatively impact your treatment. Information collected in the normal course of treatment may be used for administrative and research purposes. All information used in this manner will be de-identified and presented in aggregate format only; no individual identifying information will be utilized.
- CWS is not operated as a crisis or emergency facility and does not provide 24-hour access. The following agencies are recommended to be contacted for such circumstances occurring after the office's hours:
  1. For immediate emergencies, call 911 and ask to speak to the Purdue Police CIT Officer.
  2. Crisis Center -- (765) 742-0244
  3. Franciscan St. Elizabeth Central Hospital Emergency Room at 1501 Hartford Street, Lafayette, (765) 423-6271