VM 81000
Veterinary Externship
Course Syllabus

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Course Information
Blocks 1-17

Course Description
A six-week (280 contact hour) work experience, under the direct supervision of a veterinarian, in a facet of veterinary medicine selected as a career goal by the student. Students are required to spend the entire six weeks at externship site(s). Splitting time between two externship sites is permitted by approval by Instructor of Record. Arrangements for the externship are the responsibility of the student and the supervising veterinarian. All cost are paid by the student, but the student may receive compensation (stipend or hourly) from the veterinarian. The student is enrolled in Purdue University. At the end of the externship the student files a report with the Instructor of Record. The supervising veterinarian is required to evaluate the student. The evaluation will be utilized to establish a grade of pass or not pass for the course.

Course Goals
To allow the student to utilize their acquired knowledge and skills in a practical setting outside of the University setting.

Learning Objectives
Student will develop:
--medical and surgical skills in the area of practice which meet their career goals
--knowledge of management practices including inventory, human resources and practice economics
--build communication techniques with both the public and other veterinary healthcare staff

Required Texts, Notes, Other Materials
N/A

Course Activities, Assignments and Projects
Refer to specific requirements as outlined at the following site:
Course Assignments

Policies

General Course Policies
Students should address any questions about externship sites or their experiences to the Instructor of Record.
Grading
The Instructor of Record shall assign a grade of Pass or Not Pass based upon the externship site mentor evaluation, submitted externship project documents and the student’s level of professionalism.

Remediation (DVM courses only)

This course is eligible for remediation under the revised Academic Standards for the DVM Program. If a student earns a final course grade of D+, D, D-, F, U or NP, he/she may be allowed to remediate the course by registering for the course as an independent study course during the following summer. The student will be required to pay the appropriate fees and sit the final examination on an assigned day during the third week of June. The grade earned for this repeated course will replace the original grade earned when calculating the program GPA. Please see Academic Standards for the DVM Program (Faculty Document 92-11 7th revision) for a complete description of the remediation policy:

The entire DVM Remediation policy can be found at

Academic Dishonesty

Purdue prohibits "dishonesty in connection with any University activity. Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty." [Part 5, Section III-B-2-a, University Regulations] Furthermore, the University Senate has stipulated that "the commitment of acts of cheating, lying, and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism, and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid and abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest." [University Senate Document 72-18, December 15, 1972]

Students found guilty of cheating, academic dishonesty, dishonesty or unprofessional behavior in any form will receive a grade of NP for the course.

The Purdue student guide for academic integrity is located at
https://www.purdue.edu/odos/osrr/academic-integrity-brochure/
Use of Copyrighted Materials and Instructional Materials

Among the materials that may be protected by copyright law are the lectures, notes, and other material presented in class or as part of the course. Always assume the materials presented by an instructor are protected by copyright unless the instructor has stated otherwise. Students enrolled in, and authorized visitors to, Purdue University courses are permitted to take notes, which they may use for individual/group study or for other non-commercial purposes reasonably arising from enrollment in the course or the University generally.

Notes taken in class are, however, generally considered to be “derivative works” of the instructor’s presentations and materials, and they are thus subject to the instructor’s copyright in such presentations and materials. No individual is permitted to sell or otherwise barter notes, either to other students or to any commercial concern, for a course without the express written permission of the course instructor. To obtain permission to sell or barter notes, the individual wishing to sell or barter the notes must be registered in the course or must be an approved visitor to the class. Course instructors may choose to grant or not grant such permission at their own discretion, and may require a review of the notes prior to their being sold or bartered. If they do grant such permission, they may revoke it at any time, if they so choose.

It is the student’s responsibility to correctly cite all work-product that is not theirs at all times. Failure to do so may result in a grade of NP for this course.

Attendance

For unanticipated or emergency absences the student should contact their externship site mentor to ensure that their responsibilities can be covered. In addition, the student shall report any absence to the Instructor of Record.

Grief Absence Policy for Students

Purdue University recognizes that a time of bereavement is very difficult for a student. The University therefore provides the following rights to students facing the loss of a family member through the Grief Absence Policy for Students (GAPS). GAPS Policy: Students will be excused for funeral leave and given the opportunity to earn equivalent credit and to demonstrate evidence of meeting the learning outcomes for missed assignments or assessments in the event of the death of a member of the student’s family.

The complete university policy on grief absences can be found at http://www.purdue.edu/studentregulations/regulations_procedures/classes.html.

Missed or Late Work

Students who do not meet the established schedule for assignments may receive a grade of NP for the course.
Make-up Examinations
N/A

Students with Disabilities
Purdue University is required to respond to the needs of the students with disabilities as outlined in both the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 through the provision of auxiliary aids and services that allow a student with a disability to fully access and participate in the programs, services, and activities at Purdue University.

Student shall inform the Instructor of Record prior to the start of their externship.

If you have a disability that requires special academic accommodation, please make an appointment to speak with the Professor-of-Record within the first three (3) weeks of the semester in order to discuss any adjustments. It is important that you talk about this at the beginning of the semester.

It is the student's responsibility to notify the Disability Resource Center (http://www.purdue.edu/drc) of an impairment/condition that may require accommodations and/or classroom modifications. Students with disabilities must be registered with the Disability Resource Center in the Office of the Dean of Students before classroom accommodations can be provided. If a disability is documented during the semester, accommodations are not retroactive. The student should meet with the instructor regarding their accommodation needs immediately after receiving their accommodation letter from the DRC.

Nondiscrimination
Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran or other differences. The University will conduct its programs, services and activities consistent with applicable federal, state and local laws, regulations and orders and in conformance with the procedures and limitations as set forth in Purdue’s Equal Opportunity, Equal Access and Affirmative Action policy, which provides specific contractual rights and remedies. Any student who believes they have been discriminated against may visit Report Hate and Bias Form to submit a complaint to the Office of Institutional Equity. Information may be reported anonymously.
Violent Behavior Policy

Purdue University is committed to providing a safe and secure campus environment for members of the university community. Purdue strives to create an educational environment for students and a work environment for employees that promote educational and career goals. Violent Behavior impedes such goals. Therefore, Violent Behavior is prohibited in or on any University Facility or while participating in any university activity.

Risks Associated with Animal Contact

You will be working with animals in this course and there are risks inherent in working with animals. Diseases may be transmitted from animals to humans (zoonotic diseases). To reduce this risk, practice good hygiene and wash your hands frequently. Do not recap needles and discard them in containers designated for disposal of contaminated “sharps.” Wear gloves or other protective gear when appropriate. Animals may be the source of allergens that trigger allergies. You are at risk for bites, scratches, kicks, etc. For more specific information about the health risks associated with working with animals, see the web site:


If you have concerns about the risks associated with working with animals, please contact the Professor-of-Record for the course.

Course Evaluations

During the last three weeks of the semester, you will be provided an opportunity to evaluate this course and your instructor(s). On Monday of the fifteenth week of classes, you will receive an official email from campus evaluation administrators with a link to the online evaluation site. You will have three weeks to complete this evaluation (the last two weeks of classes and finals week). Your participation in this evaluation is an integral part of this course and your feedback will be used to improve education at PVM. I strongly urge you to participate in the evaluation process.

Campus Emergency

N/A (This experiential learning course is held off campus.)