

PVM EXCELLENCE IN TEACHING AWARD

NOMINATION FORM

(Refer to the attached Administrative Document #50 for Eligibility and Selection Criteria)

Name of Nominee: _____

Department: _____

Nomination Document:

1. The nomination document should not exceed six pages with no smaller than 12-point font and no less than 1-inch margins.
2. The nomination document should include all of the following:
 - a. A narrative explaining the evidence of teaching excellence
 - b. A summary the nominee's teaching assignments for the past five years
 - c. A summary of student and peer teaching evaluations
 - d. Scholarship of teaching and learning
 - e. Leadership activities related to teaching
 - f. Teaching-related honors and awards
 - g. Involvement in extracurricular student activities.
3. The nominee's Curriculum Vitae should be submitted with the nomination (not included in the six page limit).

Name of Nominator: _____ **Date:** _____

TITLE: College of Veterinary Medicine “Excellence in Teaching Award”

Background: The purpose of this award is to honor faculty of the College of Veterinary Medicine with consistent dedication and excellence in teaching and education of veterinary students, veterinary technology students, medical students, undergraduate and graduate students, interns, and residents who have positively impacted students and faculty. The award shall be known as the “*PVM Excellence in Teaching Award*” and given annually.

Eligibility:

1. All PVM faculty members who have been involved in teaching and education of veterinary students, veterinary technology students, medical students, undergraduate and graduate students, interns, and residents in the College of Veterinary Medicine are eligible.
2. Recipients of the award shall be ineligible for reconsideration for the following 5 years.

Criteria for Selection:

1. Any faculty member who meets the eligibility criteria may be nominated by a fellow faculty member or Department Head/Director for consideration by the Screening Committee. The Dean, Associate or Assistant Deans may not nominate colleagues.
2. No more than one award shall be given in any year.
3. The faculty member should have demonstrated excellence in teaching at Purdue College of Veterinary Medicine as evidenced by:
 - a. Creative endeavor for improving methods of imparting knowledge and improving the process of learning
 - b. Having a positive impact on students
 - c. Helping other faculty and/or staff to become better teachers
4. The faculty member should have demonstrated sustained service to the College of Veterinary Medicine through participation in committees, meetings, support of College programs, etc.

Nomination Document:

1. The nomination document should not exceed 6 pages with no smaller than 12-point font and no less than 1-inch margins.
2. The nomination document should include all of the following:
 - a. A narrative explaining the evidence of teaching excellence
 - b. A summary the nominee’s teaching assignments for the past 5 years
 - c. A summary of student and peer teaching evaluations

- d. Scholarship of teaching and learning
 - e. Leadership activities related to teaching
 - f. Teaching-related honors and awards
 - g. Involvement in extracurricular student activities
3. The nominee's Curriculum Vitae should be submitted with the nomination (not included in the 6 page limit).

Procedures:

1. A nomination form will be distributed to the faculty of the PVM by the Office of Associate Dean for Academic Affairs in October of each year.
2. Nominations will be due in the Office of the Associate Dean for Academic Affairs by the end of January of each year.
3. An *ad hoc* committee appointed by the Dean will serve as the Screening Committee. The Screening Committee will review the documents of nominees and recommend none or a maximum of three individuals (listed alphabetically) to the Deans' Committee (Dean and Associate Deans) by the end of February.
4. The Deans' Committee (Dean and Associate Deans) will make the final selection. (Where applicable, Assistant Deans may be involved in the final decision-making process.) A nominee who is a member of the Deans' Committee shall not participate in the selection process.
5. In case there are no nominations, or if in the opinion of the Screening Committee and/or Deans' Committee the nominees are not deserving of the award, no award will be made that year.

The Award:

1. The award will be made during the annual PVM Honors and Awards Banquet.
2. The award shall consist of:
 - a. An individual plaque and a payment of \$1,000 presented to the recipient.
 - b. Funding in the amount of \$3,000 to be used to support scholarly teaching activities. These funds will be deposited in a university account and must be used within two years of deposit after which they will revert to PVM funds.