



APPLICATION GUIDE

For Distance Learning Programs

ADMISSION PROCEDURES

Purdue begins accepting applications in August for enrollment the following calendar year. High school students are encouraged to apply early in their senior year. Read this guide carefully to complete your application. If you are a high school student, after completing the application give it to your high school guidance counselor for submission to Purdue. Keep this guide for future reference.

The following items are required to complete your application for admission consideration:

- A **\$30 non-refundable application fee** (drawn on U.S. banks on U.S. funds, payable by check or money order to Purdue University).
- A **signed application** with responses to all items.
- An **official high school transcript** including grades for all courses completed to date and your most recent rank in class, unless you have completed a bachelor's degree.
- **SAT or ACT results**, unless five years or more have elapsed since your high school graduation or you have already completed 24 college-level credits.
- An **official transcript for college transfer students** from each college, university, or technical school attended.

DEADLINES

Students should submit their completed application 30 days before the start of the semester they plan to attend. **Because of limitations** of staff and facilities, the University reserves the right to close admission to any academic program once it is filled.

ADMISSION REQUIREMENTS

Beginning students must fulfill minimum high school course expectations and overall quality requirements. Minimum high school expectations include four semesters of math, four semesters of science (two biology and two chemistry), eight semesters of English, and six semesters of social studies.

Quality is determined through a combination of grade average in college preparatory courses, grades in courses related to proposed scores, ability to be successful in the student's intended major, and the strength of the college preparatory program.

Transfer students must meet subject matter and college grade average requirements and be in good academic standing at each college or university previously attended. Only courses taken at regionally accredited colleges or universities can be evaluated for possible transfer credit.

INDIANA STUDENTS

Purdue strongly encourages Indiana students to pursue the Academic Honors Diploma.

GRADES

All students shall be responsible for the completion of all required work in each course for which they have enrolled by the time of the last scheduled meeting of the class unless their assignment to the course has been properly cancelled. All students shall receive from their instructors a grade in each course for which they are enrolled at the close of the session. This grade report shall indicate the student's achievement with respect to the objectives of the course. Students who fail to complete a course by the designated deadline may petition their instructor for an I (incomplete) grade. According to University regulations regarding incomplete work:

A grade of incomplete is a record of work that was interrupted by unavoidable absence or other causes beyond a student's control such work was passing at the time it was interrupted and its completion does not require the student to repeat the course in order to obtain credit. The incomplete may also be used to delay the awarding of a grade in courses (e.g., self-paced courses, mastery courses, and practicums) the completion which normally requires one semester but the structure of which allows specified additional time. An instructor may consult with the dean of students to determine whether the circumstances may warrant a grade of incomplete.

For additional information about grades or grade reports, refer to the *University Regulations* handbook or contact your instructor.

COURSE REGISTRATION, FEES, AND TEXTBOOKS

After admission, the appropriate academic school will send information to the students concerning course registration procedures, fees, and a listing of textbooks/supplies needed for the course.

VETERINARY TECHNOLOGY

In the spring of 2000, Veterinary Technology became the first degree program offered in a distance learning format by Purdue University

General Overview

The Purdue University Veterinary Technology Distance Learning Program (VT-DLP) allows individuals who are unable to come to the West Lafayette campus to participate in veterinary technology at home or at work via a computer and an internet connection. The courses are largely self-paced learning experiences designed to be completed within the spring semester, summer session, or fall semester.

The Veterinary Technology Distance Learning Program Web site is your greatest source of information and resources for this program. The home page for this Web site is:

www.vet.purdue.edu/vtdl

This Web site contains the most recent versions of the course catalog, applications, announcements, and other important information or resources. Many of the answers to your questions can be found here.

ADDITIONAL INFORMATION

Office of Admissions
Schleman Hall
475 Stadium Mall Drive
West Lafayette, IN 47907-2050
(765) 494-1776
Fax: (765) 494-0544
TTY/TDD: (765) 496-1373
E-mail: admissions@purdue.edu
www.purdue.edu/futureboilermaker

Division of Financial Aid
(765) 494-5050
Fax: (765) 494-6707
E-mail: facontact@purdue.edu
www.purdue.edu/DFA/

Center for Lifelong Learning
(765) 494-2975
Fax: (765) 496-6384
E-mail: rebel@purdue.edu

Veterinary Technology
Distance Learning Program
(765) 496-6579
E-mail: vtdlp@purdue.edu

APPLICATION

FOR UNDERGRADUATE ADMISSION TO VETERINARY TECHNOLOGY DISTANCE LEARNING

PURDUE
UNIVERSITY

Complete all items accurately and clearly; missing or incorrect items will delay application processing. Print in ink or type.

Legal Name _____ **S. S. No.** _____
Last First Middle *See disclosure policy below

Former Name _____
Indicate any former name(s) under which educational records are listed.

Gender _____ **Birth Date** _____ **Home Address** _____
F / M Month Day Year Number and street

City _____ State _____ Zip _____

Phone (_____) _____ (_____) _____
Home phone Student cell phone

Residence _____
Country of citizenship Permanent resident alien number (if not a U.S. citizen) State in which you claim residence County (if an Indiana resident)

Address at which you have resided for past 12 months _____ E-mail address _____

Employer, length of employment, and average hours worked per week (if employed during past 12 months) _____

Veteran Status _____ Veteran _____ Non-Veteran

Twenty-first Century Scholars Did you (as an Indiana high school student) become eligible for the State Student Assistance Commission of Indiana (SSACI) Twenty-first Century Scholars Program? _____ Yes _____ No

Ethnicity _____ A = Native American/Alaskan Native _____ D = Asian American/Pacific Islander _____ C = African American, Non-Hispanic
_____ S = Hispanic American _____ B = Caucasian American, Non-Hispanic _____ E = Other
Check the appropriate line(s). State and federal laws pertaining to civil rights require the University to report ethnic data.

Father/Guardian _____
First Middle Last

Street address _____ City _____ State _____ Zip _____

Mother/Guardian _____
First Middle Last

Street address _____ City _____ State _____ Zip _____

Parent/Guardian e-mail _____

Parents' Education Did either of your parents receive a four-year college degree? _____ Yes _____ No

Native Language Indicate your native language. _____ English _____ Another language; please specify: _____
Indicate any other language(s) spoken in your home. _____

Alumni Affiliation Indicate family member(s) who have attended Purdue University. _____ Father _____ Mother _____ Brother _____ Sister

Entry Date Indicate session for which you are applying for admission. _____ January 2009 (Spring semester) _____ June 2009 (Summer session) _____ August 2009 (Fall semester)

Planned Course of Study
Example: _____ V _____ Veterinary Technology
College, school, or program code Major

Educational Status Indicate educational status upon entrance to Purdue University. _____
B = will enter college for first time or will have completed courses at another college/university prior to high school graduation.
T = will transfer from another college/university.
S = will have completed courses at West Lafayette or a Purdue regional campus in a nondegree-seeking program.

High School Indicate high school graduation date. _____ Month _____ Year
Indicate high school from which you did or will graduate.

_____ Homeschooled
Name of high school

Street address _____ City _____ State _____ Zip _____

* **Social Security Number Disclosure Policy** – Although your Social Security Number (SSN) is not required, it is requested to accurately process your application with other records, such as SAT or ACT scores and transcripts, and to administer financial aid. Disclosure of your SSN will be restricted to University business processes, such as those required for federal and state reporting as well as institutional purposes. By providing your SSN, you authorize the University to disclose it to third parties as necessary for these purposes.

continued on next page

APPLICATION

FOR UNDERGRADUATE ADMISSION continued

SAT/ACT Indicate all date(s) you took or will take the SAT and/or ACT.

_____ SAT date(s)

_____ ACT date(s)

Higher Education and Current Coursework

Transfer applicants must provide an official high school transcript if they do not have a bachelor's degree.

List the full name of all colleges, universities, or technical schools attended or currently attending. Failure to indicate all institutions attended may result in denial of admission or termination of enrollment.

| INSTITUTION | CITY AND STATE | DATES OF ATTENDANCE | CURRENTLY ATTENDING |
|-------------|----------------|---------------------|---------------------|
| _____ | _____ | _____ | _____ Yes _____ No |
| _____ | _____ | _____ | _____ Yes _____ No |
| _____ | _____ | _____ | _____ Yes _____ No |

High school students: List senior courses for the entire year.

Transfer students: List courses in progress and those in which you plan to enroll prior to attending Purdue.

| COURSE TITLE | TERM(S) TAKEN | COURSE NUMBER |
|--------------------------|--------------------------------|---------------------------------|
| <i>Examples: English</i> | <i>All year</i> | <i>(transfer students only)</i> |
| <i>Government</i> | <i>Fall or spring semester</i> | |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Personal Conduct (required)

Purdue University recognizes that an educational environment characterized by safety, respect, honesty, and integrity enhances learning for all students. All applicants are required to respond fully to the questions below. Information will be reviewed and in some serious circumstances may result in denial of admission.

Have you ever been disciplined, (e.g., placed on probation, suspended, or expelled) by any secondary school, college, or university you have attended because of:

- Academic dishonesty,
- Research misconduct,
- Financial impropriety, or
- An offense that harmed or had the potential to harm others? _____ Yes _____ No

Have you ever pleaded guilty or no contest, participated in a presentencing diversion program and/or been convicted of a criminal offense (including in a juvenile court), or are there criminal charges pending against you at this time?

_____ Yes _____ No

If the answer to either question is "yes," an explanation must be provided in the additional information section.

OFFICE OF ADMISSIONS

Schleman Hall
475 Stadium Mall Drive
West Lafayette, IN 47907-2050

(765) 494-1776 Fax: (765) 494-0544 TTY: (765) 496-1373
admissions@purdue.edu www.admissions.purdue.edu

Additional Information

Is there anything you would like to share with the admissions committee that you haven't been able to address elsewhere on the application? (Attach as separate sheet if necessary.)

Signature

I certify that the information provided on this application is accurate and true. I understand that falsified information may result in denial of admission and/or termination of enrollment at Purdue University. I authorize Purdue University's Division of Financial Aid to release, as it deems appropriate, information on my academic program (including grades) and the amount of any award I may receive to agencies, institutions, and others involved in providing funds for my education. I understand that all records submitted by and on behalf of me become the property of Purdue University.

I waive I do not waive my right to review my high school counselor's comments.

Signature of applicant

Date of signature

First-time Freshmen Applicants Submit your application and \$30 application fee to your high school guidance counselor. Your counselor will send us your complete application, which includes your high school transcript.

POLICY STATEMENTS

GED — The Purdue University Division of Financial Aid administers federal, state, and University financial assistance programs. These programs require students to have a high school diploma, GED, or pass a test approved by the U.S. Department of Education. Information regarding the GED or the approved tests is available through any public high school or any state department of education/public instruction.

Graduation Rates — Graduation rates for the West Lafayette campus are available in the Office of Enrollment Management, Schleman Hall, 475 Stadium Mall Drive, West Lafayette, IN 47907-2050, (765) 494-0292, enrollmentmanagement@purdue.edu. These rates are calculated and made available as required by the Student Right-to-Know and Campus Security Act.

Alcohol Policy — Purdue students are subject to Indiana law, which prohibits consumption or possession of alcoholic beverages by anyone under 21 years of age. The University does not permit alcohol to be brought onto Purdue property, with certain exceptions, by any person regardless of age. Fraternity and sorority houses and student cooperative housing units are considered off-campus housing and are permitted to have alcoholic beverages, but they must observe specific University guidelines and state law.

The University does not have the responsibility or the authority to control off-campus student drinking, but it does attempt to give students the opportunity to make informed and mature decisions about alcohol use. A variety of educational and counseling programs are offered to help students deal with all aspects of alcohol and drug use, from peer pressure to dependency.

Housing — University housing, facilities, and programs are available to all students based on Purdue's policy of equal opportunity regardless of national origin, race, or religion. It is the University's desire and expectation that all others providing housing or services to Purdue students will do so in a manner consistent with this policy. However, the University does not approve or disapprove specific housing accommodations since it believes that the choice of housing rests with you, the student.

Immunization — Indiana state law requires proof of immunization for the following vaccine-preventable diseases as condition of enrollment on residential campuses of state universities: rubella (10-day measles), mumps, rubella (German measles), diphtheria,

and tetanus. In addition, international students must provide documentation that they have been tested for tuberculosis after arriving in the United States. Information regarding compliance will be forwarded to all admitted students.

Nondiscrimination Policy Statement

Purdue University is committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

Purdue University views, evaluates, and treats all persons in any University-related activity or circumstance in which they may be involved, solely as individuals on the basis of their own personal abilities, qualifications, and other relevant characteristics.

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a veteran. The University will conduct its programs, services, and activities consistent with applicable federal, state, and local laws, regulations, and orders and in conformance with the procedures and limitations as set forth in Executive Memorandum No. D-1, which provides specific contractual rights and remedies. Additionally, the University promotes the full realization of equal employment opportunity for women, minorities, persons with disabilities, and veterans through its affirmative action program.

Placement — Information about employment and placement of recent Purdue graduates is available upon request.

Purdue Center for Career Opportunities
128 Memorial Mall
West Lafayette, IN 47907
(765) 494-3981
askcco@purdue.edu

Records — All records submitted by and on behalf of an applicant become the property of Purdue.

Residence — Purdue reserves the right to request documentary evidence in support of a residence claim.

Safety — The University strives to provide a safe and secure environment for students, staff, and visitors. The University distributes an Annual Security Report containing campus crime statistics and information relating to campus safety and security policies and programs. The report is available at www.purdue.edu/police. A paper copy may be requested by calling (765) 494-8221 or by contacting the Purdue University Police Department, 205 South Martin Jischke Drive, West Lafayette, IN, 47907.

Social Security Number — The Social Security Number (SSN) is requested as the most effective way to uniquely identify you to accurately process your application and match it with other records such as SAT or ACT scores, transcripts, and financial aid. Its use is restricted to secure University business processes, such as those necessary for federal and state reporting as well as institutional purposes. Applicants are not required to provide their SSN.

Students with Disabilities — Purdue University is committed to providing equal access and equal opportunity to University courses, activities, and programs for students with disabilities. Students with documented disabilities that substantially limit a major life activity, such as learning, walking, or seeing, may qualify for academic adjustments and/or services. To request information about academic adjustments, auxiliary aids, or services, please contact the Disability Resource Center in the Office of the Dean of Students, 830 Young Hall, (765) 494-1247 (V/TTY) or drc@purdue.edu.

Veterans — A veteran must submit a copy of the Form DD214 after completion of service in the armed forces for possible credit for military service experience.

Intellectual Property — All students are subject to the University policy on intellectual property, which can be found at www.purdue.edu/policies/pages/teach_res_outreach/viii.4.1.htm.

PUID — Upon admission to Purdue University, you will be assigned a 10-digit Purdue identification number (PUID). This number will be your official University identifier and will appear on your Purdue identification card. Your PUID will be required for your secure access to many University services and personal records and should not be shared with anyone.